

IQAC MEETING 2014-2015

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 02.06.2014

Agenda

Principal Announced - College receiving the Best Educational Institution Award from Agricultural Department of Govt. of Kerala through Organic Vegetable Development Scheme.

Review of NAAC Peer Team Report

Following points were discussed and decisions were taken:

- Next accreditation apply procedure should be completed by March 10th 2019. Post Accreditation initiatives to be strategized, planned and implemented.
- Need to prepare Vision 2020. Vision 2020 to be submitted by all departments.
- All departments must have a journal with ISSN, add on course and start skill development courses.
- Placement and career guidance should be made more effective. ASAP trainers may be recruited for giving training to final year students to improve their self confidence to face interviews.
- Department to think of consultancy services and keep a record of the same also Science departments to apply to DST FIST programmes
- Indoor game facilities may be enhanced.
- Faculty without Ph.D to be motivated to opt for FDP to take Ph.D
- Faculty should go through the websites of KSHEC, UGC, NAAC University so as to know the recent developments.
- Options to use IQAC fund for conduct of seminars.
- Improve ICT facility in the campus for teaching-learning and installing of camera in the exam hall to avoid malpractice.
- Effective waste management of paper to be thought of.
- Inter departmental competition should be made inter collegiate.
- Each faculty to have 2 paper presentations every year, also apply for major/minor projects.
- Bridge courses should be started in all departments.
- Working towards Green Campus, class tutors to check CSS activities.
- Discussion to be done in the forthcoming council meeting.

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 12.06.2014

Agenda

Utilisation of UGC Block grant- Strengthening of infrastructural facilities

Change in the mode of conduct of value education classes

Transparency in CIA

Gender Sensitization Programmes

Following points were discussed and decisions were taken:

- Introduction of New courses –MSc Botany, BCA, M.Com Finance
- Discussion on the distribution of UGC GDA – 13 lakhs grant received.
- Preparation of split up- distribution of grant to each department as per proposal given.
- Moral instruction and ethics classes to be taken seriously. Value Education book of Christian chair, University of Calicut to be followed and possibility of issuing certificate was discussed.
- All departments should conduct class PTA and maintain a PTA Register in department.
- Departments should publish Internal Assessment Mark in the Notice Board and get signature of students before uploading to the University.
- Biogas Plant to be set up with the grant in aid from Suchita Mission.
- Talks/Seminars on Women Empowerment/Rights to be organized by SSL/WDC

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 12.08.2014

Agenda

Introduction of New Higher Education Initiatives

Purchase of office / ICT and communication equipments under IQAC seed money

Student centric learning to be promoted in campus

Following points were discussed and decisions were taken:

- Discussion on starting up of student benefit programs WWS, SSP, ASAP & on entry faculty to apply for Capacity building programme for teachers, FLAIR & ERUDITE which are the new initiatives of Kerala Higher Education Council.
- Distribution of Sewing machines on the eve of Golden Jubilee Celebrations to deserving students.
- Golden Jubilee Souvenir to be released.
- Decision to Purchase of a Laptop, Sony Camera, Hard Disk, Headphone Pen drive and Canon Printer from IQAC Grant was made.
- Participatory learning methods as Quiz, Mobile Quiz, Wall Magazines etc to be promoted among students.
- Career Guidance Cell to orient students for the Personality Development
- Gender awareness programmes to be conducted to students and neighbouring community by SSL, WDC, Childline ,SPC etc

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 20.11.2014

Agenda

Enhancement of ICT /Wifi Facility in campus

Conduct of seminars on improving teaching-learning

Following points were discussed and decisions were taken:

- Discussion on Web Updation was held
- Class rooms (11 numbers) to be upgraded with smart class facility. Class on Smart Board use to be conducted for Teaching Staff.
- Campus to be made Wifi friendly
- 10 computers installed to access INFLIBNET and EDUSAT programme
- IQAC to conduct FDP programme on Web technologies facilitating e learning.
- Research forum to conduct programme to introduce students in research methodology and promote research paper presentations through Stimuli

Minutes of the meeting of IOAC of Mercy College, Palakkad held on 8.12.2014

Agenda

*Applying for Autonomous status
Student Activities to be enhanced
EDU-Health Project*

Following points were discussed and decisions were taken:

- Discussed on applying for Autonomous status and
- Preparations of proposal to KSHEC for Autonomy inspection.
- Student Union activities in the form of Fests/Exhibitions/Carnivals to be organized .
- Alumni came out with the proposal of providing financial assistance to an old student suffering from Cancer
- College Union to conduct a Carnival “Vyuha 2K15” in January.

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 14.01.2015

Agenda

*Autonomous Inspection
Proposal for B.Voc, M.Voc and Community College
SC Empowerment Programme*

Following points were discussed and decisions were taken:

- Autonomous Inspection by the Committee from University on 04.02.2015. Depts to get ready with documents of evidence.
- Proposal to be submitted for SC Empowerment was discussed for the skill development of deserving students
- To Apply for B.Voc , M.Voc and Community College to UGC
- Decided to purchase Antivirus Kaspersky Software and Card reader from IQAC Grant was made.
- All departments to arrange at least one Outreach Programme to develop social /gender awareness
- Prepare proposals for the conduct of seminar/workshop to be organized by the faculty.
- Industrial Visits to promote industry-academic activities to be carried out by ED Club.
- Workshop on Film Making was proposed to be conducted by Cine Forum in the month of February

IQAC MEETING 2015-2016

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 01.06.2015

Agenda

Preparation for UGC inspection for Autonomous Status

Action plan

Stock register maintenance in the departments

SC Empowerment Programmes & Chavara dharshan Programmes

Following points were discussed and decisions were taken:

- UGC inspection for Autonomous Status in 3 months – preparation for the inspection.
- Preparation of action plan both for academic and social activities
- Depts to start one skill development programme
- Students to be promoted to participate in activities conducted by other institutions
- Promote Swatch Bharath Activities by involving students in campus cleaning.
- Departments to maintain stock registers of UGC, Individual projects, DST and keep ready for audit.
- Students of computer application and computer science were given classes on Cloud computing
- SC Empowerment Programmes and Chavara Dharshan Programmes on Skill Development to be conducted in association with Alumni .

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 08.07.2015

Agenda

NIRF Ranking
Enhancement of Research aptitude in students
Enhancement of skill development courses
Proposal for DST FIST

Following points were discussed and decisions were taken:

- Faculty to apply for UGC major/minor projects and also departments to apply for seminar/workshop.
- Students to be introduced to research methodology and scientific writing by conduct of seminars
- Each department to introduce at least one skill development course.
- Two halls of pope John Paul Block to be devoted for the conduct of Exams.
- Preparation for the seminar sponsored by KSHEC on Autonomous Colleges: Issues and Challenges.
- Preparation for NIRF ranking : Updation of all details
- Departments to update NAAC files.
- The possibilities to submit proposal for DST FIST discussed,
- Spiritual Renewal to be conducted for non teaching staff by campus ministry.
- What`s App group to be created for outgoing students
- Leisure Towers and Garden benches proposed to be set up

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 07.10.2015

Agenda

*Increase Career guidance and placement activities
Conduct of Seminar on E-Content
Day Celebrations*

Following points were discussed and decisions were taken:

- Decision to purchase Computer table and an Almirah to keep the files were discussed and finalized.
- Career Guidance cell to be involved in campus placement drives through link with various companies/agencies .
- Screening of Film “Priyasahayathri” on Road Safety Awareness to students by DSP, Palakkad.
- Wild Life Photography exhibition in association with LEAP foundation by Dept of Zoology. Food Fest and DJ Party to be organized by depts.. on account of Mercy Carnival
- Film “Aval Veendum Varunnu’ screened by Campus Ministry.
- Dept of History to conduct Mobile Quiz on World Population Day and Botany to organize Film Contest for the students.
- IQAC to conduct FDP on E-content development sponsored by NAAC
- Snehasparsham- distribution of study materials for needy students to be conducted by NSS unit.
- Students to get involved in Swach Bharath Programme .
- NAAC Seminar on E-Content development to be conducted for Faculty in October.
- Students to be oriented to Cyber Crime and Cyber Ethics by various depts..

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 01.01.2016

Agenda

Enhance gender equity programmes and classes

Implementation of Swatch Bharat Abhiyan

Faculty participation in e content development

Following points were discussed and decisions were taken:

- Initiate Gender sensitization Programmes – Self Defense classes to be conducted by Kerala Janamythri Police through WDC
- Start self defense classes under initiative of MSW departments.
- Swatch Bharat programme- allocation of area for beautification to each department
- e content development through EMMRC of Calicut for NEC by faculty
- Waste Management initiative of Windrow Composting and Vermicomposting of kitchen and garden waste done by College Hostel staff and students.
- DST – FIST grant to develop the research infrastructure in Science departments were discussed
- A Photo exhibition “IRIS-FOTO art 2K16’ to be conducted by Camera Club.
- CET_ASAP recruitment to be done through IQAC
- Value Education Examinations to be conducted in the third week of February .

IQAC MEETING 2016-2017

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 01.06.2016

Agenda

Strengthen the activities of NSS and other Clubs

Faculty to take up online courses offered by NPTEL/SWAYAM

Purchase of office / ICT and communication equipments under IQAC seed money

Following points were discussed and decisions were taken:

- To strengthen the activities of NSS and other Clubs were discussed
- It was decided to purchase a LED Sony TV and also to make a table with mike settings in the conference Hall.
- Computer accessories needed for the pen drive access, cordless mike and Wireless presenter was considered for purchase.
- Departments and faculty should update files related to personal achievements and activities of department/club
- The faculty were encouraged to take up online courses offered by NPTEL/SWAYAM
- Students to be made to submit e-assignments
- Preparation of data required for web updation
- Awareness programme to be arranged for students on evil effects of ragging
- Preparation of Data bank by IQAC. Depts to mail the details in the databank to iqac.

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 07.08. 2016

Agenda

Apply for NIRF

Website updation

Self Defense classes for students

Orientation of students to Non violence

Health Awareness Programmes - Yoga, AIDS Awareness, Blood Donation etc

Following points were discussed and decisions were taken:

- Apply for NIRF – preparation and final submission of data
- Implementation of reforms in the conduct of examinations
- Separate website to be created for ISSN journals and ISBN books.
- Self Defense programme to be organized in association with Janamaithri Police, Palakkad
- SSL and Dept. of History to orient students to Ahimsa through Gandhi Dharshan Campaign by a Seminar on Social change through Non-Violence
- Exhibition “Trail Blazer -2K16” to be organized by BCA
- Students of MSW to conduct Survey projects on Cancer and Endosulphan issues as a part of community development programs
- Depts. to conduct awareness programmes on adolescent health
- Classes on YOGA by Faculty of Dept. of Physical Education
- Commemoration of APJ Abdul Kalam by conduct of an APJ Kalam Memorial Exhibition

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 14.12. 2016

Agenda

Utilisation of DST FIST grant

Conduct various Health Awareness Programmes

Eco -friendly practices

Placement Drive

Exhibition, Fair and Fest in Campus

Following points were discussed and decisions were taken:

- The infrastructure for Research in Science Departments to be upgraded with the help of DST-FIST Scheme.
- Conduct various Health Awareness Programmes focusing on Adolescent health in the campus by various clubs/cells.
- Librarian to acquaint students to the available e-resources.
- Initiation of Eco –friendly practices in the campus – Waste Management Activities by Seed Club and Nature Club
- Danone Nutrica Recruitment Drive, New Gen Knowledge Works – by Career guidance cell
- PTA to contribute to insuring students and parents life, for initiation of Netball coaching and to make connecting roads in the campus
- Book Fair, ECOBITION- food fest/exhibition , Management Fest – INNOWIZ etc to be organized by various depts..

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 15.2. 2017

Agenda

Student activities to be enhanced

Orientation for Teaching and non-teaching staff

Following points were discussed and decisions were taken:

- Conduct of orientation for non-teaching staff relating to effective administration
- Student Union to conduct Film Fest “Dhrisyam – 2017”
- Awareness class on cyber safety, drug/substance abuse to students by Police Dept. through SSL.
- Faculty to use video lectures in classes.
- Virtual labs as an alternative to animal dissections to be done by Zoology Dept.
- SHG being trained to Produce Vermicompost as a part of KSCSTE Project
- Departments to conduct programmes on social issues present in society .
- SSL,FCC and SPC to strengthen their activities rendered to society.
- Departments to have one department journal

IOAC MEETING 2017-2018

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 15.06.2017

Agenda

NIRF 2018

Online courses- NPTEL/SWAYAM

Introduction of new certificate courses

SRC - Skill Courses- Govt. of Kerala.

Following points were discussed and decisions were taken:

- To apply for NIRF 2018, MHRD
- Enrolment to online courses offered by NPTEL/SWAYAM by the faculty members and students.
- Renovation of Heritage Museum
- Introduce new certificate courses focusing on women entrepreneurship by departments
- Starting up of Govt. of Kerala certified Professional Diploma in Hotel Management and Catering and college an SRC .
- Dept .Fests to be planned and conducted and Health Campaign focusing on adolescent health to be conducted in the campus
- Starting up of Driving Classes.
- Programme Swaratharangam to be organized in campus in association with Ahalya Radio station.

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 14.09.2017

Agenda

Strengthening of activities done by Clubs/Committees/Cells
Infrastructure modifications to be made in academic blocks
Counselling for students
Revised NAAC Manual

Following points were discussed and decisions were taken:

- Enhancement in the extension activities of the Clubs/Committees/Cells
- Programmes on Adolescent Health to be conducted by departments and various clubs
- Emphasis to be given to Yoga classes.
- Renovation of Academic Blocks – Euphrasia, Alphonsa Block
- Faculty to go through the revised NAAC Manual and thrust areas to be focused were discussed. Departmental IQAC coordinators were selected to set up files and for easy execution of collecting the relevant documents.
- Campus to be preserved green. A green management survey to be conducted by Dept of Botany .
- Waste Management activities to be promoted in the campus.
- Departments to organize various outreach programmes.

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 08.02.2018

Agenda

Ensuring quality Research

Awareness on Eco-friendly Practice

Analysis of Feedback obtained from Stakeholders

Following points were discussed and decisions were taken:

- Depts to fill in the Criteria and send the soft copy to iqac. The documents also need to be collected .
- Enhancement in field study oriented student projects focusing on local issues in and around college campus. Internship programmes to be promoted among students.
- National and intercollegiate programmes to be organized.
- Ozone day, Wetland Day, Environment Day, Energy Conservation Day to be observed. Awareness programmes on Solid Waste Management should be done. A Sewage Management System to be installed in the College Canteen.
- Faculty to apply for sponsored day celebrations and training programmes
- Analysis of Feedback from stake holders was done and results compiled.
- Students to be promoted to participate in more events in A Zone competitions

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 06.03.2018

Agenda

Increasing visibility

Enhancement in student activities in the campus

Gender Sensitization Programmes

Fitness programme introduction to sports women.

Following points were discussed and decisions were taken:

- The departments and clubs to update the activities conducted in college website
- Fests, Fairs, Exhibitions and awareness programmes to be conducted by students
- “Fortress” – Self defense classes to be initiated.
- College Fitness Education Programme (COFE) be introduced for UG students.
- Green Management in the campus recorded by Dept. of Botany.
- Students to be introduced to online courses of Swayam, Courseera etc.,

Action Taken Report

on the decisions of the IQAC meeting held during the Academic Year 2017-18

Sl.No.	Decision	Action taken
1	Awards and recognitions	<ul style="list-style-type: none"> *The College won “The Pride of the Catholic Church” award for being the best institution in imparting value based education at a commendable level. *The College secured the 48th Rank in the NIRF Ranking in recognition of its achievements. *The College bagged the Rolling Trophy as the best Institution in the Armed Forces Flag Day.
2	To apply for NIRF 2018, MHRD	*The College was placed in 101-150 band among colleges in India.
3	Promotion of quality in teaching learning by updating knowledge in subjects to Faculty	<ul style="list-style-type: none"> *An Orientation on ‘Teacher as a Continuous Learners’ *An Orientation on ‘How to be an Effective Teacher’ *The faculty was encouraged to take up online courses offered by NPTEL/SWAYAM. College is now a local chapter for NPTEL *There was an increase in research publications of the faculty.
4	Promotion of sports and games	*New games (6 nos.) were introduced. Sports women encouraged to make landmark achievements at National and International Levels.
5	Introduction of new certificate courses and skill courses	<ul style="list-style-type: none"> *Starting up of Govt. of Kerala certified Professional Diploma in Hotel Management and Catering. *College is a SRC of Govt. of Kerala. *Driving Classes were initiated to staff and students by Dept. of Economics and Beautician course by Dept. of Chemistry
6	Infrastructure modifications to be made in academic blocks	<ul style="list-style-type: none"> *Renovation of Academic Blocks-St Euphrasia, Avila Block, St. Alphonsa *Renovation of Hostel and Mess hall *Renovation of Heritage Museum *The College Chapel was renovated.
7	Involvement of students in community based projects	<ul style="list-style-type: none"> *Student Projects related to local issues in and around college campus were undertaken . *The student participatory programmes in academics and co-curricular activities were boosted up. Students of MSW and NSS took part in various community involved programmes.
8	Enhancement in student activities in the campus	<ul style="list-style-type: none"> *Fests, Fairs, Exhibitions and awareness programmes were conducted by students of various depts. and college union. *National and intercollegiate programmes was organized by various departments *Sponsored day celebrations and training programmes were conducted in the campus
9	Introduction of Fitness programme	<ul style="list-style-type: none"> *Self defense Classes on Karate , Tykaewondo started. *Fortress – Self defense classes was initiated .

		*College Fitness Education Programme (COFE) was introduced for UG sports students. Training in Yoga to sports students.
10	Feedback Mechanisms	Analysis of Feedback from stakeholders was done and Actions taken were discussed and recorded.
11	Awareness on Eco-friendly Practice	*Ozone day celebrations, Wetland Day celebrations, Environment Day Celebrations, Energy Conservation Day Celebrations were organized. *Awareness programmes on Solid Waste Management done. *Green Management and survey on various aspects of green audit initiated . *A Sewage Management System was also installed in the College Canteen.
12	Updation of website	*The departments and clubs updated the activities conducted by them in the college website
13	Enhancement of the extension activities of the Clubs/Committees/Cells	*The linkages of institution with NGOs/ industry were strengthened for conduct of academic and non academic activities. *Extension activities were strengthened by Social Service League, NSS and NCC * Awareness programmes relating to human values, Gender equity, cyber issues etc conducted by depts.. and clubs / cells / forum *Programmes to promote Heritage and Folklore values conducted by History Dept.
14	Introduce students to Online courses	*The IQAC made efforts to motivate students to do online courses of learning. *A Seminar on Online courses, NPTEL Local Chapter, SPOC were organized by IQAC to the students
15	Counselling for students	*Orientation for first year students and their parents conducted. *Students were individually counselled and sessions on Mind power etc were conducted in the campus.
16	Ensuring quality Research	*IQAC encouraged Faculty members to get involved in publications of research papers in journals of repute / presentations of research papers in National seminars/Conferences/Symposia * Physics dept. inspected for conversion to Research Centre. * IQAC through the research forum in the College encouraged the students to participate and present work based and review research papers in Seminars conducted by other institutions. * Research infrastructure in the College especially in the Science departments was extended to neighbouring schools/colleges as a consultancy services. * Some of the Research projects taken up by the students were focused on local issues.

IQAC MEETING 2018-2019

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 20.06.2018

Agenda

NIRF

Modification on web pages to increase visibility

Initiation of MOODLE

Following points were discussed and decisions were taken:

Apply for NIRF 19

Separate sites for research journals published by college.

To prepare reports for SSR of NAAC

Student insurance to be renewed through PTA. Newly admitted students to be enrolled for insurance.

Initiate online learning management system by training faculty on MOODLE

To form IPR Cell

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 21.08.2018

Agenda

NPTEL online course enrollment by students and faculty

Feedback to be made online

World Space Week Celebration in association with ISRO

Following points were discussed and decisions were taken:

Students and faculty to take up online NPTEL courses

Feedback of students, alumni to be made online

Physics dept. to take charge for the conduct of World space week exhibition in association with VSSC, TVM.

Student Union to conduct Malayala Mangai Competition.

Counselling sessions to be arranged for students.

CCTV cameras to be installed in front of the gate.

Minutes of the meeting of IQAC of Mercy College, Palakkad held on 17.10.2018

Agenda

Evaluation of learning to be made online

Office Automation

RUSA

Following points were discussed and decisions were taken:

Test papers (any one) to be made as MCQ`s to initiate online evaluation

Research Advisory board for UGC Block Development Grant formed

Automation of office by TCS of Meshilogic

Depts to revise RUSA proposal with regard to Renovation

Depts to extend their garden, museum, lab etc to neighbourhood schools.

Students to enroll for online learning of courses.

ESAF Recruitment Drive to be conducted in the campus.

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Minutes of the meeting of IQAC of Mercy College, Palakkad held on 12.1.2019

Agenda

Green Audit -Audit measures
Strengthening social outreach activities
ARIIA
Niyukthi 19

Following points were discussed and decisions were taken:

Green audit e surveys to be compiled. Post audit measures initiated

IPR cell initiated .A Seminar on IPR and Patents to be conducted under the sponsorship of KSCSTE-PIC, Govt. of Kerala

Strengthen Social Outreach activities of the institution. Lab to be extended to the schools of neighboring community

To apply for Atal Ranking (ARIIA) of the Institutions 2018

Career Guidance and Placement Cell to organize a MegaJob Fest.

SHG`s in the neighbouring communities were trained in Skill up techniques to become successful entrepreneurs

Action Taken Report
on the decisions of the IQAC meeting held during the Academic Year 2018-19

S.No.	Decision	Action taken
1	Faculty Awards and recognitions	<p>*The College won “First Best College Award ” instituted by the University of Calicut for overall performance in various sports events in the Women’s section.</p> <p>* The College won “Second Best College Award ” instituted by the University of Calicut Overall outstanding performance in various sports disciplines among all affiliated colleges.</p> <p>Faculty were promoted to apply for awards.</p> <p>* Faculty Awards- a. “Kreedha Bharathi Award to Dr.Rita Mary Thomas, Dept. of Physical Education b. “Dr.APJ Abdul Kalam Award to Dr.Lakshmi, Dept. of Physics c. Malayalee Mudra Award to Dr.Nila N, Dept. of English d. Penma Award to Dr.Sr.Gisala George, Dept of Physical Education.</p>
2	To apply for NIRF 2019, MHRD To apply for ARIIA, 2019 To apply for AKHES, 2019	<p>*The College was placed in 150-200 band among colleges in India.</p> <p>*The College participated in the ARIIA ranking , 2019, MHRD</p> <p>*The College completed the All Kerala Higher Education Survey as a preliminary step for participation SAAC of KSHEC, Govt. of Kerala.</p>
3	NAAC SSR Preparation	<p>*IQAC coordinators of each department to involve in criteria wise compilation and to provide documents of evidence for scanning.</p> <p>Representatives of student union and departments also got involved in collection, documentation of evidences/photographs for SSR.</p>
4	Promotion of quality in teaching learning by updating knowledge in subjects to Faculty	<p>*Various Orientation programmes organized for staff and students</p> <p>*Some of the faculty were selected to offer SWAYAM MOOC Course CEC through EMMRC, University of Calicut.</p> <p>*Many students and faculty took up online courses offered by NPTEL/SWAYAM through our college which is now a local chapter for NPTEL Online Courses</p> <p>*There was an increase in research publications of the faculty.</p> <p>*Erudite Lecture under the sponsorship of KSHEC-Erudite Scholar in residence programme was organized to expose students to new trends in toxicology was organised by department of Zoology. Department of Chemistry organized an Erudite lecture series on New areas in Material Sciences.</p> <p>*Online examinations were conducted by some departments.</p>
5	Introduction of new certificate courses and skill courses	<p>* Alankara – a Beautician course by Dept. of Chemistry initiated.</p> <p>* Bridge course to Research initiated.</p> <p>*Certificate course on Human Rights</p>
6	Promotion of sports and games	<p>*College hosted Calicut University Intercollegiate Cross Country Championship and Interzone Sepak Takraw Championship in the college campus</p> <p>*Sports women encouraged to make landmark achievements at National</p>

		and International Levels. New Meet Record in Discus Throw in the Interzone Athletic Meet.2 of the sports students participated in the International Kho-Kho Championship at London
7	Initiation of MOODLE	*Initiation of learning management system by training faculty on MOODLE was done
8	Feedback to be made online	*Feedback of students made online. Analysis of Feedback from stakeholders was done and Actions taken were discussed and recorded
9	Ensuring quality Research	*IQAC encouraged Faculty members to get involved in publications of research papers in journals of repute / presentations of research papers in National seminars/Conferences/Symposia * Physics dept. inspected for conversion to Research Centre. * IQAC through the research forum in the College encouraged the students to participate and present work based and review research papers in Seminars conducted by other institutions. * Research infrastructure in the College especially in the Science departments was extended to neighbouring schools/colleges as a consultancy services. * Some of the Research projects taken up by the students were focused on local issues. *Establishment of Research Advisory Committee (RAC) and Intellectual Property Rights (IPR) cell * Workshops and Seminars on Research Methodology conducted .
10	Infrastructure modifications to be made in academic and non-academic blocks	*Renovation of Academic Blocks- St. Alphonsa *A new Throw Ball court established *Installation of Tug of War Equipment
11	Office Automation	*Information Management System of academics and nonacademics by Total Campus Solution of Meshilogic was done relating to student and staff management, Online Examination .
12	Involvement of students in community based projects	*Student Projects related to local issues in and around college campus were undertaken .Industry oriented projects *The student participatory programmes in academics and co-curricular activities were boosted up. Students of MSW and NSS took part in various community involved programmes.
13	Enhancement of the extension activities of the Clubs/Committees/Cells	*The linkages of institution with NGOs/ industry were strengthened for conduct of academic and non academic activities. *Extension activities were strengthened by Social Service League, NSS and NCC * SHG`s in the neighbouring communities were trained in Skill up techniques to become successful entrepreneurs
14	Introduce students to Online courses	*The IQAC made efforts to motivate students to do online courses of learning.Faculty was also introduced to Moodle platforms through organization of a workshop on MOODLE. *A Seminar on Online courses, NPTEL Local Chapter, SPOC were organized by IQAC to the students
15	Counselling /Capability enhancement /Awareness programmes for students	*Orientation for first year students and their parents conducted. *Students were individually counselled and sessions on Mind power etc were conducted in the campus. Programmes as WWS and SSP continued.
16	Security/Safety of students	*Students were given orientation ti give online undertaking against ragging

17	Career guidance and placement activities to be strengthened	*A Mega Job Niyukthi 2019 conducted. *ESAF Recruitment Drive was also conducted,
18	Enhancement in student activities in the campus	*Fests, Fairs, Exhibitions and awareness programmes were conducted by students of various depts. and college union. *Coin exhibition conducted by Dept. of History. *Felicitation of C.Balachandra Menon in association with Swaralaya. *National and intercollegiate programmes was organized by various departments *Sponsored day celebrations and training programmes were conducted in the campus. Vayanapakshacharanam observed – each department ot organize one activity associated with reading. *World Space Week was hosted in college campus in association with ISRO, TVM. *Speak for India conducted in association with Mathrubhumi
19	Introduction of Fitness programme	*Self defense Classes on Karate , Tykaewondo ongoing- Physical Edn. *Fortress – Self defense classes was initiated . *College Fitness Education Programme (COFE) was introduced for UG sports students. Training in Yoga to sports students.
20	Awareness on Eco-friendly Practice	*Awareness programmes on various Green practices done. *Green Management and survey on various as aspects of green audit initiated . *A Sewage Management System was also installed in the College Canteen. *Waste Recycling activities initiated through ASAP, Dept. of Zoology etc.
21	Green Audit to be compiled.	*Green audit was done –Water, energy, green management, waste management and carbon foot print audit which was done in the previous year in the campus was compiled. Post audit measures to be implemented.
22	Updation of website	*The departments and clubs updated the activities conducted by them in the college website. *Separate web pages for Journals published by the College.
23	Extension/Outreach Programmes	*Staff to contribute to Chief Minister`s Flood Relief Fund. Staff onam celebration was cancelled and the fund was contributed to the students affected under flood .NSS and MSW took active participation in Flood Releif activities through Rescue Operation team of the District

Dr.R.Girija
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