# IQAC Submission

Academic Year to which AQAR has to be submitted : 2019-2020



# Yearly Status Report - 2019-2020

|  | Part A |
| --- | --- |
| **Data of the Institution** | |
| **1. Name of the Institution** | **MERCY COLLEGE** |
| Name of the head of the Institution | **Sr.Lilly.PV** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **0491-2541124** |
| Mobile no. | **7356615245** |
| Registered Email | **mercycollegepkd@yahoo.** |
| Alternate Email | **srjessin@gmail.com** |
| Address | **Thirunellai Road, Pall** |
| City/Town | **Palakkad** |
| State/UT | **Kerala** |
| Pincode | **678006** |

| **2. Institutional Status** | |
| --- | --- |
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Women** |
| Location | **Semi-urban** |

| Financial Status | **state** |
|---|---|
| Name of the IQAC co-ordinator/Director | **Dr.Rekha Vasudevan A** |
| Phone no/Alternate Phone no. | **+919746938137** |
| Mobile no. | **9495822935** |
| Registered Email | **iqacmercy@gmail.com** |
| Alternate Email | **vasudevanrekha94@gmail** |

## 3. Website Address

| Web-link of the AQAR: (Previous Academic Year) | **https://www.mercycolleg (https://www.mercycolle** |
|---|---|

## 4. Whether Academic Calendar prepared during the year

| | **Yes** |
|---|---|
| if yes,whether it is uploaded in the institutional website: Weblink : | **https://www.mercycolleg (https://www.mercycolle** |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | | Peri |
|---|---|---|---|---|---|
| 3 | A | 3.32 | 2014 | | 08-D |
| 4 | A | 3.15 | 2020 | | 30-J |

## 6. Date of Establishment of IQAC

| | **01-Jul-2004** |
|---|---|

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | |
| **IQAC meeting** | **09-Sep-2020** **1** | |
| **Orientation for NAAC Peer Team visit** | **17-Sep-2019** **1** | |

View File
(https://assessmentonline.naac.gov.in/public/Postacc/Quality_Initia

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQ**

| Institution/Department/Faculty | Scheme | Funding Agency | |
|---|---|---|---|
| Institution | RUSA | MHRD | |

View File (https://assessmentonline.naac.gov.in/public/Postacc/Spec

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | No |
| Upload latest notification of formation of IQAC | No Files Uploaded !!! |
| **10. Number of IQAC meetings held during the year :** | 6 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | No |
| Upload the minutes of meeting and action taken report | No Files Uploaded !!! |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |

**12. Significant contributions made by IQAC during the current year(maximum five bulle**

1. New Committees formed 2. Revised format for AAA 3. Covid Cell ins
use of new IT platforms 5. Departments encouraged to conduct webinar

View File (https://assessmentonline.naac.gov.in/public/Postacc/Con

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towar by the end of the academic year**

| Plan of Action | |
|---|---|
| Enhancement of teacher quality | FDPs |
| Enhancement of infrastructure | Laboratory upgradat |
| Enhancement of student strength | New courses planned |

View File (https://assessmentonline.naac.gov.in/public/Posta

| | |
|---|---|
| **14. Whether AQAR was placed before statutory body ?** | Yes |

| Name of Statutory Body | |
|---|---|
| Staff Council | |

| | |
|---|---|
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the** | No |

| | |
|---|---|
| functioning ? | |
| **16. Whether institutional data submitted to AISHE:** | `Yes` |
| Year of Submission | `2020` |
| Date of Submission | `31-Jan-2020` |
| **17. Does the Institution have Management Information System ?** | `No` |

Part B

## CRITERION I – CURRICULAR ASPECTS

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation.

> **Mercy College being affiliated to the University of Calicut fol
> department prepares an action plan at the beginning of the acad
> develop, formulate and implement the action plan. Every department
> the most effective manner through a large number of activities and
> exam, submission of mark-lists, Parent- Teacher meetings for sig
> Committee, subject to approval in the Staff Council meeting whic
> elected staff secretaries. In UG and PG programmes, Choice Based**

Students are informed of the POs, PSOs and Cos by the respective
Website. Students are also given directions regarding curricular a
without loss of working hours. Teachers use ICT enabled teaching m
 effective delivery of curriculum. The Government of Kerala sponso:
and Walk with a Scholar (WWS) programme for the advanced learners
 for developing the academic skills and for enhancing the performa
     conducts Internal Examinations for all UG and PG students and g
Continuous Internal Evaluation. Assignments and seminar presentati
 examinations are conducted for the students of each programme. The
University Examinations at the end of each semester. College gives
     Publications of the internal marks. Each department organises c
competitions, seminars/workshops, exhibitions, awareness programmes
 Talks by eminent personalities from other institutions are organi
 reputed Research Institutes to acquire knowledge on certain speci
 their project works in industries, research institutes, hospitals
culture among students, college encourages participatory projects,
and Oral/poster presentations of their research papers in national
Research Centres develop the course syllabus for research scholars.
 personal attention and counseling are also given to students. Th
teachers and parents is collected and analysed. Regular class-wise
 feedback from parents and corrective steps are taken for the issu
                         grievances and makes effort for

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Ir |
|---|---|---|
| Tally with GST | | 03 |
| Certificate course on Banking Financial Services | | 03 |
| Basics of Accounting | | 15 |
| Basics of MS Office Internet | | 15 |

| | |
|---|---|
| Horticulure and Nursery Management | 19 |
| Certificate course in Web Designing | 03 |
| Certificate Course on Latex Typesetting | 28 |
| Programming in Python | 01 |
| Technical writing with LATEX | 03 |
| Certificate course in Bioinformatics | 24 |
| Diploma in Bioinformatics | 24 |
| Advanced Diploma in Bioinformatics | 24 |
| Research methodology in science | 04 |
| Basics of Computer | 09 |
| CTTC | 03 |
| MS Office | 03 |
| PGDCA | 03 |
| Tally | 01 |
| DCA | 01 |

## 1.2 - Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specializa |
|---|---|
| No Data Entered/Not Applicable !!! | |

| | |
|---|---|
| | No file uploa |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implem

| Name of programmes adopting CBCS | Programme Specialization |
|---|---|
| BSc | Physics |
| BSc | Zoology |
| MA | Economics |
| MA | English |
| MCom | Finance |
| MSc | Botany |

| MSc | Chemistry |
|-----|-----------|
| MSc | Maths |
| MSc | Physics |
| MSW | Medical and Psychiatry |
| BA | Economics |
| BA | English |
| BA | History |
| BCom | CA |
| BCom | Finance |
| BSc | Biotechnology |
| BSc | Botany |
| BSc | Chemistry |
| BCA | Computer Application |
| BSc | Computer Science |
| BSc | Maths |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certif |
|--|--------|
| Number of Students | 5: |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction |
|---------------------|----------------------|
|  | No Data Entered/Not Ap |

View File (https://assessmentonline.naac.gov.in/public/Postacc/Valu

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | |
|-------------------------|--------------------------|--|
| No Data Entered/Not Applicable !!! | | |

View File (https://assessmentonline.naac.gov.in/public/Postacc/Proj

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students |
|----------|
| Teachers |
| Employers |
| Alumni |
| Parents |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the

| Feedback Obtained |
|-------------------|
| The College has a formal mechanism to obtain feedback from differen General Body meetings, mentoring and tutorial sessions, Department and General Staff meetings, Staff Council, IQAC etc. are the venues suggestions. The IQAC gives necessary direction to the Stakeholder the duty of collecting and anlysing the feedback from stakeholders. required data were collected. The committee designed a Student Feed |

evaluation of the teaching process as well as the infrastructure of

online facility of filling the data to the students. Feedback recei

Satisfaction Evaluation Committee and used to analyse the pedagogy

teachers by the Principal to improve their performance. The Suggest

students to express any grievance or complaint. The grievances and

Grievance Redressal Committee and necessary action is taken to redr

teaching practices of various departments, curriculum delivery in t

college for enriching the curriculum etc. Based on the feedback, IQ

departments to initiate changes. Each suggestion is taken positivel

collect feedback from students after each semester to improve the q

department. The feedback is analysed by the HoD, communicated with

from faculty is also taken for their suggestions in improving the c

are analysed and corrective actions are taken accordingly. Feedback

departmental as well as college level meeting and corrective action

https://www.mercycollege.edu.in/feedback-2019-20/

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats ava |
|---|---|---|
| No Data Entered/Not Applicable | | |
| | | |
| View File (https://assessmentonline.naac.gov.in/public/Posta | | |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers availabl institution teaching only UG cour |
|---|---|---|---|
| 2019 | 1707 | 236 | 26 |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Syste

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Toolsand resources available | |
|---|---|---|---|
| 97 | 97 | | |
| | | | |
| View File of ICT Tools (https://assessmentonline.naac.gov.in/public/Postacc | | | |
| | | | |
| View File of E-resources ar (https://assessmentonline.naac.gov.in/public/Postacc/ | | | |

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 wor

2. The College has evolved a system whereby all students are mentored by a member of the fa
The mentor neednt be from the same department. The total number of students in the college
per this, 1943 students were assigned to 97 number of lecturers. The mentors are required to n
as to help the students in whatever way possible. This can include areas related to academic
maintain a record of their activities, number of meetings held and the broad area of discussio
Diary. This diary will be inspected by the Head of the institution periodically to ensure that a
prepared by the Departments with the concurrence of the Principal or the Head of the Instit

continue as her mentee throughout the duration of her course in the college. The mentor in tu
in the institution. This system of guidance ensures the

| Number of students enrolled in the institution | |
|---|---|
| 1943 | |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | |
|---|---|---|---|
| 97 | 97 | 0 | |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowsh during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level |
|---|---|
| | No Data Entered/Not Ap |

No file uploa

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declarati

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end ex |
|---|---|---|---|
| | | | No Data Entered/Not Ap |

View File (https://assessmentonline.naac.gov.in/public/Pos

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional leve

University of Calicut follows a Choice Based Credit System CUCBCSS v
is done at the Course level by consolidating marks obtained at the
students are assessed based on written test, assignments, presentat
and regularity in submissions. Open book examinations and online te
halls have been constructed with

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related

1. The college has an academic Calendar which is a document of all
Calendar committee comprising of faculty and the Head of the Instit
academic year. The schedule includes all Government holidays and sp
the conduct of the internal examinations. Two sets of dates are se
courses. Further it includes dates for submission of various repo
day, republic day etc., After getting the approval from the concer
the beginning of the academic year. This enables the faculty to pl
helps the students to prepare in advance for the exami

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs of provide the weblink)

https://www.mercycollege.edu.in/pos-psos-and-cos/ (https

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final |
|---|---|---|---|
| | | | No Data Entered/Not Applica |

View File (https://assessmentonline.naac.gov.in/public/Postacc/

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may d

https://www.mercycollege.edu.i

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organ

| Nature of the Project | Duration | Name of the funding agency | |
|---|---|---|---|
| | | No Data Entered/Not Ap | |

No file uploa

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Acade

| Title of workshop/seminar |
|---|
| Seminar on Entrepreneurship |
| Seminar on Research Methodology SPSS |
| Seminar on Research Methodology in Mathematics |
| Research Manuscript writing using Latex |
| Workshop on Capital Market |
| Seminar on Financial Planning and Concept of savin |
| Workshop on Best Manager |
| Workshop on Block Chain Management |
| Workshop on SAP |
| National Seminar on Capital Market |
| Seminar on CA/CMA/CS |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during th

| Title of the innovation | Name of Awardee | |
|---|---|---|
| | No Data Entered/Not Ap | |

No file uploa

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up |
|---|---|---|---|
| | | No Data Entered/Not Ap | |

No file uploa

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | |
|---|---|---|
| | No Data Entered/Not Ap | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | |
|---|---|
| English | |
| Zoology | |
| Physics | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication |
|---|---|---|
| | | No Data Entered/Not Ap |

|  | View File |
|---|---|
|  | (https://assessmentonline.naac.gov.in/public/Postacc/journals_notif |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/Interna

| Department | |
|---|---|
|  | No Data Entered/Not Ap |

| View File (https://assessmentonline.naac.gov.in/public/Postacc/Boo |
|---|

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citatio

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional a |
|---|---|---|---|---|---|
|  |  |  |  | No Data Entered/Not Ap | |

| View File (https://assessmentonline.naac.gov.in/public/Postac |
|---|

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of scien

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citatio |
|---|---|---|---|---|---|
|  |  |  |  | No Data Entered/Not Ap | |

| View File (https://assessmentonline.naac.gov.in/publi |
|---|

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty |
|---|
| Attended/Seminars/Workshops |
|  |

|  | View File |
|---|---|
|  | (https://assessmentonline.naac.gov.in/public/Postacc/Faculty_par |

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with in cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers par |
|---|---|---|
|  | No Data Entered/Not Ap | |

| View File (https://assessmentonline.naac.gov.in/public/Po |
|---|

3.4.2 – Awards and recognition received for extension activities from Government and other rec

| Name of the activity | Award/Recognition | Awar |
|---|---|---|
|  | No Data Entered/Not Ap | |

|  | No file uploa |
|---|---|

3.4.3 – Students participating in extension activities with Government Organisations, Non-Gov Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of te |
|---|---|---|---|
|  | No Data Entered/Not Ap | | |

|  | View File |
|---|---|
|  | (https://assessmentonline.naac.gov.in/public/Postacc/Students_in |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange dur

| Nature of activity | Participant | |
|---|---|---|
| | No Data Entered/Not Ap | |

View File (https://assessmentonline.naac.gov.in/public/Postacc/Co

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, s

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /res |
|---|---|---|
| | | No Data Entered/Not Ap |

No file uploa

3.5.3 – MoUs signed with institutions of national, international importance, other universities, i

| Organisation | Date of MoU signed | |
|---|---|---|
| Silk Mark Organisation of India, Central Silk Board , Ministry Of Textiles, Govt Of India | 04/01/2019 | Skill Up R oriented trair |

No file uploa

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | |
|---|---|
| 6615067 | |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities |
|---|
| Classrooms with LCD facilities |
| Class rooms |
| Value of the equipment purchased during the year |
| Laboratories |

No file uploa

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully |
|---|---|
| Book Magic | Fully |

4.2.2 – Library Services

| Library Service Type | Existing | |
|---|---|---|
| Text Books | 61885 | 2052796 |

No file uploa

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platformon which module is de |
|---|---|---|

| Dr. Jayasree S | MOOC CEC |
|---|---|

No file uploa

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer C |
|---|---|---|---|---|---|
| Existing | 192 | 139 | 1 | 14 | 8 |
| Added | 6 | 5 | 0 | 0 | 0 |
| Total | 198 | 144 | 1 | 14 | 8 |

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

14 MBPS/ GBF

### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Prov |
|---|---|
| No Data Entered/Not A | |

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support faciliti

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assig |
|---|---|---|
| 1200000 | 1146380 | |

### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and suppc (maximum 500 words) (information to be available in institutional Website, provide link)

Management has constituted a subcommittee for infrastructure mai Planning Forum constituted of the Principal, IQAC Coordinator, Offi regulations of the labs and library are displayed and given in the staff is in charge of campus maintenance. Class rooms and campus c staff. Security staff provides safety to the students. The lab ass equipments and facilities. A Stock and Maintenance register kept in and the Principal. Annual maintenance contract ensures the upkeep o equipment and computers. Air-conditioner is provided for sensitive assistants and sensitive computers are provided anti-virus software Walk-ins and Log in registers are kept. Stock verification is car maintained by the sup

https://www.mercycollege.edu.in/infrastructure/ (https:/

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

| | Name/T |
|---|---|
| Financial Support from institution | Chrisanta |
| Financial Support from Other Sources | |
| a) National | |
| b) International | |

No file uploa

5.1.2 – Number of capability enhancement and development schemes such as Soft skill dev
Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetatio |
|---|---|
| No Data Entered/Not A |  |

**View File (https://assessmentonline.naac.gov.in/public/Postacc/Deve**

5.1.3 – Students benefited by guidance for competitive examinations and career counselling off

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by activities |
|---|---|---|---|
| No Data Entered/Not A |  |  |  |

**View File (https://assessmentonline.naac.gov.in/public/P**

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Preven

| Total grievances received | Number of grievances redressed |
|---|---|
| 2 | 2 |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | |
|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Named |
| No Data Entered/Not A |  |  |  |

**View File (https://assessmentonline.naac.gov.in/public/Po**

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratm |
|---|---|---|---|
| No Data Entered/Not A |  |  |  |

**View File (https://assessmentonline.naac.gov.in/public/Post**

5.2.3 – Students qualifying in state/ national/ international level examinations during
Government Services)

| Items | Number of stud |
|---|---|
| No Data Entered/Not A |  |

**View File (https://assessmentonline.naac.gov.in/public/Pos**

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the

| Activity | Level | |
|---|---|---|
| No Data Entered/Not A |  |  |

**View File
(https://assessmentonline.naac.gov.in/public/Postacc/Activities**

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at n

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | |
|---|---|---|---|---|---|---|
| 2019 |  | International | 2 |  |  |  |
| 2019 |  | National | 18 |  |  | Sivya S.,Poo Shijitha R, Ar |

View File
(https://assessmentonline.naac.gov.in/public/Postacc/awards_in_

5.3.2 – Activity of Student Council & representation of students on academic & administrative b

College union council is constituted as per the rule of University o
parliamentary. The College Union constitutes the following office k
Joint Secretary, Fine Arts Secretary, Student Editor, University U
Union is very active it organizes seminars, awareness classes, cu
Student Union is the main student body which represents the student
the programmes interacts with the students regularly and puts forth
and Principal. Student Union is also responsible for conducting cul
the guidance of the Staff Advisor. There are several cells and comm
2.Anti Ragging Cell 3.Library advisory Committee 4.Student council
7.All extension activities have student representatives As per the
constituted and the selection is through a parliamentary mode of ele
Chairperson, Vice Chairperson, General Secretary, Joint Secretary
Council members and General Captain. The College Union has the re
awareness classes, cultural activities and various competitions. Th
and communicate their needs and concerns to the Staff Advisor and
listed below function with the active support and participation o
3.Library advisory Committee 4.Student council 5.Fine Arts Associ
activities have student r

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumnae Association became a registered unit under the society
association holds two general body meetings every year. The first
elects a 20 member executive. The association has its own premises
and a kitchen area. All the activities are planned and implemented
members.

5.4.2 – No. of enrolled Alumni:

645

5.4.3 – Alumni contribution during the year (in Rupees) :

322168

5.4.4 – Meetings/activities organized by Alumni Association :

The association has its own premises within the campus with an
association runs an Instant Coffee booth, ISD/STD Booth and a fax
are held as part of the Home Science Centre run by the associati
locality attend classes on stitching, tailoring, embroidery, glass
The association also holds coaching classes for CPT Exam. For a few
for CA exams conducted by ICAI. The association has extended sup
gateway at the entrance of the college, the pavement of the approac

contributions made by the association. The Alumnae Association is
Students from poor financial background ar

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last

All the councils in the Institution have senior faculty members as
activities of the College. Council meetings are held twice every
enable the Management to discuss, suggest and interact with the fac
management. The Institution provides operational autonomy to depar
plans at the beginning of each academic year keeping with the vis
with the help of the faculty and students of the department. 2. Ea
students on issues related to curricular, extra – curricular and ps
faculty, is being taken up at the departmental or the College leve
seminars, workshops and associatio

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (wit

| Strategy Type | |
| --- | --- |
| Teaching and Learning | Teachers have been asked to use on |
| Examination and Evaluation | Examinati |
| Curriculum Development | As it is an aided college, the college does no curriculum is enriched with certificate cou |
| Research and Development | Teachers were encouraged to publish in care list All P.G. departments should try and upgrade to F |
| Admission of Students | Admission procedures of students have been con |
| Industry Interaction / Collaboration | All departments were encouraged |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | |
| --- | --- |
| Student Admission and Support | Admission, Dai |
| Examination | Intern |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards

| Year | Name of Teacher | Name of conference/ workshop attended for which financial suppor |
| --- | --- | --- |
| 2019 | Sr. Jorry T.F | Short term Course on Intellectual Prope |
| 2019 | Sr. Jainy Jacob | Short term Course on Intellectual Prope |
| 2020 | Sr. N.M Louly | Advanced Research Analytics using STATCRAF |
| 2020 | Dr. Sr. Jessy Mathew N | Workshop on advanced analytical technique material science |

No file uploa

6.3.2 – Number of professional development / administrative training programmes organized by

| Year | Title of the professional development programme organised for teaching staff |
|------|---------------------------------------------------------------------------------|
| 2019 | A Training on Academic Management Using Software for Teaching Staff was given by Mr. Siraj (senior technician meshilogic KINFRA Kozhikode). |
| 2020 | A Webinar on Introduction to using moodle |

No file uploa

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Prog during the year

| Title of the professional development programme | Numl |
|---------------------------------------------------|------|
| No Data Entered/Not Ap |

View File (https://assessmentonline.naac.gov.in/public/Postacc/Trai

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | |
|----------|--|
| Permanent | Full Time |
| No Data Entered/Not Ap | |

6.3.5 – Welfare schemes for

| Teaching | N |
|----------|---|
| The following facilities are available for teaching and non - teaching staff – festival allowance, hostel facility and Creche. On demand, wards of all teaching and non-teaching faculty are given admission to various courses at the Institution. Separate car parking facility is available for staff members. Staff are honoured at the time of retirement and also for acquiring higher academic qualifications by PTA and Management | Cash is ç medical eme teaching support constructio meet medical is provided teaching economic |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words e

The members of the Management Committee plan the allotment of finan use of the allotted financial resources. Apart from this, the Inst and efficient use of available financial resources. They are:Intern the congregation. External Audit is conducted by Indian Audit and A of Collegiate Educatic

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philant

| Name of the non government funding agencies /individuals |
|-----------------------------------------------------------|

No Data Entered/Not Ap

No file uploa

6.4.3 – Total corpus fund generated

No Data Entered/Not Ap

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | Externa |  |
| --- | --- | --- |
| | Yes/No | |
| Academic | No | |
| Administrative | No | |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA has taken up the responsibility of insuring each and every stu
coverage by spending around rupees 2 lakhs. Life of earning paren
students were benefited by this scheme.PTA contributed an approxima
staff. PTA provided financial aid for paying university registration
PTA supported the college by providing one

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Ap

6.5.4 – Post Accreditation initiative(s) (mention at least three)

New committees such as Academic and Administrative Committee, Exam
Committee, Scholarship Committee, Student Satisfaction Evaluation
certificate courses and skill development activities. All memb

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b)Participation in NIRF

c)ISO certification

d)NBA or any other quality audit

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | |
| --- | --- | --- | --- |
| | | No Data Entered/Not Ap | |

No file uploa

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institu

| Title of the programme | Period from | |
| --- | --- | --- |
| | | |
| | No Data Entered/Not Ap | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University

The annual power requirement of the institution is 10500 KWh of whi
power.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities |
|---|
| Ramp/Rails |
| Braille Software/facilities |
| Rest Rooms |
| Scribes for examination |
| Physical facilities |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Dur |
|---|---|---|---|---|
| 2019 | | 1 | 30/11/2019 | |
| 2019 | | 1 | | |
| 2019 | | | 11/11/2019 | |
| 2019 | | | 02/12/2019 | |

No file uploa

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakehold

| Title | Date of publication | Follow |
|---|---|---|
| Poornima | 01/06/2020 | This book was published in limited numbers for te has been divided in to three segments. In a phase values and ethics. Instead of lectures, this bo develop their ideas. The pandemic prev |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To |
|---|---|---|
| | No Data Entered/Not Ap | |

View File
(https://assessmentonline.naac.gov.in/public/Postacc/promotion_

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Department of Zoology imparts biodiversity education to schools. efforts with nearby schools, annual visits to our Biodiversity Muse zoological specimens representing different taxonomical categories. to students: Since 2010, hands on training cum demonstration of so technique is given to students by the department of Zoology. 3.Ex prospecting foliar fungal endophytes for their ability to degrade I The department of Zoology gave hands on training on paper pen makin

broken glass etc. They restored used-paper by making 1177 paper p
from reaching landfills. Using student participatory projects, s
bioplastic against petroleum based plastic from various waste mater
news paper. 4. Rain Water Harvesting Rain water harvesting is pract
needs enormous quantities of water for laboratory purposes, rainwat
rain water from the terrace flows to the rain harvesting pipeline
needs of the institution throughout the year. 5. Liquid waste man
disposal of liquid chemical waste. Liquid waste solutions are colle
organic solvents separately. Well constructed drainage system lead
avoid stagnation of water. 6. Recycling and Reuse of Collected Pla
collaboration with Haritha Kerala Mission and Mathrubhumi Seed on
collected plastic waste from the campus on a weekly basis and it
recycling. Approximately 7kgs of plastic waste were collected with
jerseys. 7.The Environment day was observed by the Department of
Oisca.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1. Title of the Practice- Sports – Faster, Stronger
at the school level throughout Kerala State and provide them ad
selected of selected sports students by supporting them in terms of
provide them a congenial atmosphere in the sports hostel so as to
hone the skill of sports women through excellent coaches selected i
To mould and perfect the talents of selected sports students so as
sportswomen training in additional life skills such as typewritin

development of students. • To secure optimum employment for these
Context The institution is situated in a semi-urban locality. Ther
area to hone their sports talents. In keeping with the mission of
development, the institution gives equal importance to both academ
the college was adjusted the "Best College in Sports and Games "u
first to initiate a Kerala State Sports Council sponsored Hostel in
that it is situated inside the campus facilitating easy access to
institution follows a systematic process in grooming women with s
school level. • Providing training in the summer camps and Sports
per their potential • Providing free hostel, University fee conces
Making them job competent by providing them job-oriented traini
followed which is in line with the vision and mission of the Col
impetus to skill development by initiating and extension activity t
institution aims at nurturing sports women with potential by 1. Tie
or avail of training facilities in centres close to their homes.
neighbouring schools. 3. Extending the services of the institution'
Success Paste as Link in website. Obstacles Faced Lack of finance t
find sponsors for events and teams. Resources Required Corpus fun
students. Best Practice 2 Learning to Serve through Blood Donatio
classroom instruction with societal-service to enhance the learning
engagement connects academic program with community service so that
knowledge and action and between the resources of institution and
the practice is create closer ties between faculty and students of
should be able to deepen the quality of learning and discover solid
its motto "Revolution of Love through Blood Donation". The college
college organizes regular motivational talks by medical doctors
organizes voluntary blood donation camps. During the last year,
organized in association with the District Blood Bank, Palakkad. Th
supply of safe and quality blood and blood components collected fr
transported under optimum conditions with the help of a team of me
practice has made an impact on community, students, and teachers.
districts as well. The blood is also utilized for victims of acci
Hemophilia, etc. It has had an added emphasis on personality devel
also helped in development of a sense of managerial ability among
college. Obstacles Faced Obstacles faced include: non-availability
the campus and lack of extensive awareness programs. Resources Requ
rich Hb content) is the need of the hour and efforts are made to

Upload details of two best practices successfully implemented by the institution as per NAAC fo

https://www.mercycollege.edu.in/7-2-1-best-practice-2019-20/ (http

**7.3 - Institutional Disti**

7.3.1 – Provide the details of the performance of the institution in one area disti

Title of the Practice - Social Service League Social Service Leag
Service Providing Centre and Crèche. Objectives - The College aims
one of our core values is compassion. With this vision in view,
Centre : • To provide support for the development of women, chil
economically backward women children of the locality. Service Prov
protection of women from Domestic Violence Act 2005 this Service

Victims, free legal aid, Counseling and assistance to approach cou
victims. • Provide the facilities for Rehabilitation of the D.V. Vi
activities. • Gives child a good start to be successful in life a
All the activities of the Social Service League are conducted in c
Welfare Board, Kerala Police, Protection Officer, District Educa
Psychiatrists, District Jagratha Samithi, NGO's, Local Panchay
Awareness Classes Conducted FCC: Sl.No Date Topic Placed 1. 10/7
Palakkad 2. 10/7/2019 Functions of Family Counseling centre. N
Psychological wellbeing. Kudumbasree , Malampuzha Block 4. 30/7/
17/8/2019 Mental Stress Mahilamandirum Shelter Home, Muttikkulang
Kalyakandu Block Panchayath 7. 13/11/2019 How to handle Adolesc
3/12/2019 Promotion of FCC functions PTA Members of Mercy College,
Mankara School 10. 12/2/2020 Counseling principals process MSW
empowerment and challenge Department of Economics in Mercy Colle
Information Technology Act Parents and Students, Mercy College 2
5/9/2019 Women friends and laws relating to children to the paren
empowerment of women Alathur 5. 4/3/2020 Women empowerment difficul
empowerment Collectorate Hall, Palakkad Evidence of Success Differ
Follow-up Cases No. of Beneficiary Referred cases Successful Cases
December we handled about 90 Domestic Violence cases on which vari
Abuse - 60 2. Sexual Abuse - 8 3. Verbal and Emoti

| Provide the weblink of th |
| https://www.mercycollege.edu.in/IQAC/2019-20/7-3-1-SSL.docx (http |

**8.Future Plans of Actions for**

The plans made for the academic year 2020 -21 has been designed k
Team. The following recommendations were made by the members of
mobilization Institutional Opportunity Need to explore many resea
Introduce job-oriented Inter-disciplinary courses • To creat
administration. • To design programmes to cater to the requirement
the number of students participating in certificate courses. •
through training in the following. a. Soft skills b. Language a
Promotion of research culture in the campus by a. Organising semi

here by declare that all the data entered are true to my knowledge. ☐

ck